



Davenport Town FC Risk Assessment COVID-19 – Team Training, Coaching Courses and any general club activity

What are the hazards?	Who might be harmed?	Controls required	Additional control	Actions by whom?	Action by when?	Date completed
Spread of COVID 19	Any visitor, club official or player	<p>CHECK FOR SYMPTOMS:</p> <ul style="list-style-type: none"> Advise all participants and or parents/carers to (self-)check in advance of any activity and not to attend if they are symptomatic or have been in contact with someone who has 	<ul style="list-style-type: none"> Include in any pre-activity information Activity leader to check at beginning of and during any activity Infrared thermometer on site to check temperature if require 	Activity Leaders or deputy	Prior to any activity	On-going
Spread of COVID 19	Any visitor, club official or player	<p>TRAVELLING TO THE VENUE:</p> <ul style="list-style-type: none"> Advise all participants and or parents/carers to travel to venue in line with FA guidance 	<ul style="list-style-type: none"> Include in any pre-activity information monitor arrivals and departures if possible and confirm good practice if not being undertaken 	Activity Leaders or deputy	Prior to any activity	On-going
Spread of COVID 19	Any visitor, club official or player	<p>SHARED CHANGING</p> <p>Advise all participants and or parents/carers to arrive changed where possible and that changing rooms will not be in use</p>	<ul style="list-style-type: none"> Include in any pre-activity information 	Activity Leaders or deputy	Prior to any activity	On-going



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Spread of COVID 19	Any visitor, club official or player	PROMOTING GOOD HYGIENE: <ul style="list-style-type: none"> • Provide additional hand sanitisers in any toilet in use • Clearly direct people to where they can wash their hands. • Ensure that all handwashing stations are in good working order and provide soap, water and hand sanitiser. 	Check process (sanitiser, soap and paper towels and handwashing stations). <ul style="list-style-type: none"> • Daily stock check (sanitiser, soap and paper towels). • Daily check (promotion posters and signage). 	Clubhouse Management Activity Leaders or deputy	Prior to and during any activity	On-going
Spread of COVID 19	Any visitor, club official or player	PROMOTING GOOD HYGIENE: <ul style="list-style-type: none"> • Equipment to be cleaned after each session 	<ul style="list-style-type: none"> • Activity leader to undertake this • Check equipment pre-activity too and clean if required • Club to provide suitable cleaning products 	Activity Leaders or deputy	After any activity	On-going
Spread of COVID 19	Any visitor, club official or player	PROMOTING GOOD HYGIENE: <ul style="list-style-type: none"> • Advise all participants and or parents/carers to bring own hand sanitiser and water bottle 	<ul style="list-style-type: none"> • Include in any pre-activity briefing • Activity leader to check at beginning of any activity • Remind participants to use hand sanitiser during session especially if they touch shared equipment 	Activity Leaders or deputy	Prior to and during any activity	On-going



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Spread of COVID 19	Any visitor, club official or player	<p>PROMOTING GOOD HYGIENE:</p> <ul style="list-style-type: none"> • Provide hygiene standards promotional poster and signage throughout the clubhouse. • Use disposable paper towels in handwashing facilities. <p>KEEP FACILITIES AND EQUIPMENT CLEAN:</p> <ul style="list-style-type: none"> • Daily cleaning throughout the clubhouse. • Identify high-contact touch points for more regular cleaning (e.g. door handles, grab rails, vending machines). • Frequent cleaning of work areas and equipment between use. • Remove any non-essential items that may be difficult to clean. • Follow Public Health England guidance if a COVID-19 case is reported at the facility. 	<ul style="list-style-type: none"> • Ensure volunteers and personnel understand new protocols and the importance of good hygiene. • A responsible person to check cleaning has taken place as planned. • Weekly stock check (cleaning products). • Empty waste facilities regularly . 	<p>Clubhouse Management</p> <p>Activity Leaders or deputy</p>	Prior to and during any activity	On-going



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Spread of COVID 19	Any visitor, club official or player	MAINTAINING SOCIAL DISTANCING AND AVOIDING CONGESTION: <ul style="list-style-type: none"> • Provide signage so people can find their destination quickly. • Consider how people will enter/exit venue and adjust this to reduce congestion and contact between users • only entrances / exits. • Single / limited use of toilet facilities to avoid congestion in confined spaces. 	<ul style="list-style-type: none"> • Include in any pre-activity information pack • Include in any briefing –ensure participants in activity are aware to practise during downtime • Posters in key areas • Monitor effectiveness, especially at peak times. • Activity Leaders to check. • Daily check (promotion posters and signage) 	Activity Leaders or deputy	Prior to and during any activity	On-going
Spread of COVID 19	Any visitor, club official or player	SUPPORTING TRACK AND TRACE <ul style="list-style-type: none"> • Ensure participants/attendees are recorded. 	<ul style="list-style-type: none"> • Include registration in any pre-activity information pack • On-activity registration 	Activity Leaders or deputy	Prior to any activity	On-going
Spread of COVID 19	Any visitor, club official or player	PARTICIPATION IN ACTIVITY: <ul style="list-style-type: none"> • Any activity to be run in line with FA Guidance 	<ul style="list-style-type: none"> • Ensure leaders are aware of current guidance • Monitor sessions and where it does not run in line with guidance or an issue occurs ask relevant participants to sanitise hands 	Club Officials Activity Leaders or deputy	During any activity	On-going



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Spread of COVID 19	Any visitor, club official or player	FIRST AID: • Treat in line with FA Guidance for face covering	• Keep a record of any first ai	Activity leader or deputy if first aid trained	During any activity	On-going
Spread of COVID 19	Any visitor, club official or player	PAYMENTS: • Any payments recommended via bank transfer or contactless payment	• Include details in any pre-activity information pack • Any cash handled, sanitise hands after doing so	Club Officials Activity leader	Prior to any activity	On-going
Spread of COVID 19	Any visitor, club official or player	GOOD PRATICE NOT FOLLOWED, UNANTICIPATED OUTCOME: • Review activity, practice and risk assessment	• Revise policy and risk assessment as required	Club COVID 19 Officer Club Officials Activity leader	At anytime	On-going

RISK ASSESSMENT COMPLETED BY:NAME:

Steve Tubb CLUB ROLE: Chairman and COVID 19 Officer DATE: 15th August 2020

Brian Porter CLUB ROLE: Club Secretary DATE: 15th August 2020

CHECKED BY

Derren Midson CLUB ROLE: Junior Chairman DATE: 15th August 2020